

Minutes of Board Meeting of

Strategic Investment Board Limited (“SIB”)

Minutes of Meeting of the Board of Directors of SIB held in Room A5.17 Castle Buildings, Stormont Estate, Belfast at 10.00a.m. on Tuesday 7 October 2004

Present: Tony Watson (Chairman)
David Gavaghan
Nigel Hamilton
Greg Sparks
James Stewart

In attendance: John Adamson for Item 3.1
Gerald Cranley for Items 3.1-3.4
Richard Goodfellow
Bill Reid for Items 3.1-3.3

Apologies: Andrew McCormick

1 Minutes of the previous meeting

The Board discussed and adopted both the draft Board minutes and the draft summary Board minutes of 7 September, subject to a minor alteration to the draft summary Board minutes.

GS updated the Board on the Audit Committee meeting of that morning and the Board noted that good progress was being made in following its recommendations.

It was agreed that as part of the implementation planning for Freedom of Information, the Company should continue to make as much information as possible available to the public. As part of that, it was resolved that full minutes would, where possible, be placed on the Company's website.

2 Matters Arising

2.1 Advisory Council

It was reported that DG and Edgar Jardine had meet and presented to the Advisory Council. It was further reported that it had been agreed to meet the Advisory Council again to discuss the Investment Strategy for Northern Ireland (**ISNI**).

2.2 Performance Targets

It was reported that DG and JS were continuing to develop the performance targets for staff and that he would report in more detail once he had developed a regime. It was noted that one of the factors that would inform what the appropriate Performance Targets were, would be ISNI.

2.3 Personnel Files

It was reported that these were up to date, bar some minor paperwork relating to one employee.

2.4 New Hospital Programme in Great Britain

JS reported on this new programme and the likely impact on the Northern Ireland market place.

2.5 Jarvis

It was reported that the Company was continuing to monitor the situation with Jarvis very closely and that the relevant stakeholders had been informed of the PUK help-line facility.

2.7 Budgeting Process

This is reported on at Item 7 of this minute.

2.8 Investment Strategy for Northern Ireland

This is reported on at Item 3.3 of this minute.

3 Supported Projects

3.1 Update by John Adamson on BELB

John Adamson reported to the Board on the schools programme in the Belfast area known as the "BELB" project. It was noted that private sector interest in the project was very strong.

It was further reported that BELB was innovative in several ways, one of the notable ways being that it involved a lot of cross-departmental cooperation. NH agreed to work with Andrew McCormick in developing further a protocol on cross-departmental cooperation.

The Board agreed to consider further whether the Company's role was solely in the procurement phase of BELB or whether the Company should have an ongoing role after procurement had been completed.

3.2 Update by Bill Reid on the Education Initiative

Bill Reid reported to the Board on the Education Initiative. It was explained that the Initiative was designed to put in place a delivery mechanism for the building and operating of new and refurbished schools that represented the best possible value for money. It was explained that the work was ongoing and that an update would be made to the Board early in 2005.

It was noted that the BELB team and the Education Initiative team were working closely together as each project would inform the other.

3.3 Update by Gerald Cranley on ISNI

Gerald Cranley updated the Board on the ISNI. The Board resolved to continue to support Gerald in the development of ISNI and requested a detailed timetable of actions be produced so that the Board could plan its activity to fit in with that timetable.

3.4 Update by David Gavaghan on Supported Projects and Proposed New Projects

DG advised the Board on all the work streams of the Company and in particular discussed recent developments on the Alpha water project, the New Hospital in the South West and the e-HR project.

4 Resourcing

DG led a discussion on resourcing. It was reported that 10 additional staff were required to 31.03.05 including a senior appointment to act as a No.2 to the Chief Executive. It was further reported that resourcing could be not just from the private sector, but also bodies such as PUK or the NICS maybe able to offer secondees. It was agreed that DG would report on this in more depth at the next Board Meeting.

5 Chief Executive's Report

The Board noted the contents of the Chief Executive Report that had been circulated prior to the Board Meeting.

6 Financial

The Board noted the contents of the Monthly Financial Reports for September 2004 circulated prior to the Board Meeting. DG explained the budgeting process and agreed to report back to the Board in early 2005 on whether the forecasted budget for the year was likely to be matched by the actual expenditure.

7 Media Coverage

The Board noted the contents of the Media Coverage pack that had been distributed with the Board papers.

8 Any Other Business

It was noted that the December Board Meeting would be on 13 December and that Board Meetings would generally be in the second week of the month. This would allow the financial information from the previous month to be sent to Board Members in good time.

There being no further business, the meeting then terminated.

Chairman